

**SOUTHERN CALIFORNIA  
AMATEUR HOCKEY ASSOCIATION**



**SCAHA**

**2011-2012 SEASON**

**1974-2012**

## SCAHA MEMBER CLUBS

(as of August 2011)

	Anaheim Junior Ducks		Anaheim Wildcats
	Bakersfield Dragons		Bay Harbor Red Wings
	Beach City Lightning		California Golden Bears
	California Stars		California Wave
	Channel Islands Riptide		Junior Reign Hockey Club
	La Jolla Jaguars		LA Hockey Club
	Los Angeles Jr. Kings		OC Hockey Club
	Ontario Eagles		Pasadena Maple Leafs
	San Diego Gulls		San Diego Ice Arena
	San Diego Saints		Valencia Express
	Ventura Mariners		West Valley Wolves

## SCAHA Executive Committee

<b>Sandy Blumberg</b>	Commissioner
<b>John Siberstein</b>	Deputy Commissioner
<b>Kevin Culbertson</b>	Director at Large
<b>Bob Driffill</b>	Treasurer
<b>Nancy Hodge</b>	Ace Coaching Coordinator
<b>Rosemary Voulelikas</b>	Secretary

## SCAHA Staff

<b>Annie Fisher</b>	Statistician
<b>Wendy Goldstein</b>	Director of Member Services
<b>Chris Carcerano</b>	Ice Convener

## Appointed Positions

<b>Jaime Campbell</b>	Director of Managers
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#### **Member Club Agreement**

**BYLAWS OF THE  
SOUTHERN CALIFORNIA AMATEUR  
HOCKEY ASSOCIATION  
(SCAHA)**

**ADOPTED  
NOVEMBER 1974**

**LAST REVISED  
August 2011**

# SCAHA BY-LAWS

## Article 1 - NAME

- 1.01 The name of this corporation shall be the Southern California Amateur Hockey Association (SCAHA), herein referred to as the Association or League.
- 1.02 No member club within this Association shall carry "Southern California" in its name.

## Article 2 - OFFICE

- 2.01 For the purpose of transacting business, the principal office of the Association shall be located within Southern California, at such place or places as may be designated by the Board of Directors from time to time. Normally, however, the principal office will be the home address of the current Commissioner of the Association.
- 2.02 The Association may also have offices at such other places within or without of the State of California where it is qualified to do business as its business may require and as the Board of Directors may from time to time designate.

## Article 3 - PURPOSE

- 3.01 The specific and primary purpose of this Association is to act as a regulatory and governing body for member amateur hockey clubs and teams in SCAHA.
- 3.02 The general purposes and powers shall be as stated in the articles of incorporation of this Association.

## Article 4 - MEMBERSHIP

- 4.01 The Association shall consist of regular members and probationary members only. A regular or probationary member is a club, organization or team involved in competitive play.
- 4.02 Membership shall be open to hockey clubs within the Southern California region of the Pacific District with the approval from the Board of Directors.
- 4.03 New member club voting privileges will commence with the first active season in SCAHA. Exhibition status is not considered an active season.
- 4.04 No member shall hold more than one membership in the Association. All teams of the member Club must be members of SCAHA. Membership dues for Tier I teams may be waived.
- 4.05 All property, rights, interests and privileges of each regular and probationary member shall be equal.
- 4.06 Members shall abide by the Bylaws, Rules and Regulations of SCAHA, CAHA, and USA Hockey.
- 4.07 New clubs shall be approved for membership by a vote of two-thirds (2/3) of the existing member clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present.
  - a) New clubs may apply at any time during the year.
  - b) Only clubs that have submitted their application for membership prior to April 1st and been accepted prior to May 1st of the current season would be included in the SCAHA schedule for the upcoming season.

- c) New club applications must be submitted in written form detailing the structure, program plan and a timetable adhering to SCAHA, CAHA and USA Hockey requirements. Jersey color, logo, and jersey style must be approved by the Board of Directors at the time of application. Club name shall not conflict with any other Club in the Association and shall be confined to one name. Tier I teams may be excluded from this naming requirement.
  - d) All new clubs will be accepted on a “probationary” basis only regardless of previous affiliations or participation until December 31st of the affected season. The new club will be subject to a compliance review by the Executive Committee prior to December 31st. The compliance review may include but is not limited to registration procedures, accrued penalty minutes, submission of score sheets, adherence to game misconduct and suspension rules and any other additional information that the Executive Committee determines to be of a pertinent nature. The Executive Committee will make its recommendation to the SCAHA Board of Directors prior to December 31st deadline. At that time if a new Club is found to be in full compliance with the SCAHA, CAHA and USA Hockey rules and regulations, the SCAHA Board of Directors may lift the probationary status by a two-thirds (2/3) vote of the existing member clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present.
  - e) Such approval vote may be conducted by, but not limited to: in person, by mail, by phone, by fax, or by e-mail. If such approval were given at that time, the new club would no longer be on probation and would be eligible for post-season play including SCAHA and CAHA playoff tournaments, where applicable.
- 4.08** A Member Club may be placed on probationary status for cause:
- a) In the event a Member Club shall commit repeated and uncorrected violations of the Association’s Bylaws or Rules, or the policies, procedures, practices and guidelines from time to time established by the Executive Committee or Board of Directors, the Executive Committee may place that Member Club on administrative probation pending correction of the deficiency or its cause within a time period to be established by the Executive Committee. The decision to place a Member Club on administrative probation shall not be subject to appeal and shall not affect the Member Club’s right to participate in league games or playoffs. Notice of being placed on administrative probationary status shall be provided to the offending Member Club only. The executive committee may, at its discretion, impose a fine on a club that is placed on probationary status.
  - b) In the event that a Member Club which has been placed on administrative probation fails to correct the deficiencies or the cause therefore cited by the Executive Committee within the time period established in the notice of being placed on administrative probation (which period may be extended by the Executive Committee), the Executive Committee may recommend to the SCAHA Board of Directors that the Member Club be placed on probationary status, thereby making the Member Club ineligible for playoff participation while the probationary status remains in effect.
  - c) A Member Club which has been placed on probationary status may apply to the Executive Committee for lifting of the probationary status and the Executive Committee shall, at or before the next meeting of the SCAHA Board of Directors, make a recommendation to the SCAHA Board of Directors as to whether the Member Club should have its probationary status lifted.
- 4.09** A member club’s membership may be terminated for cause by a vote of two-thirds (2/3) of the existing member clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present.
- 4.10** Any member club may resign from the Association, but such resignation shall not relieve the member club of the obligation to pay any dues or charges accrued and unpaid.

- 4.11 Existing member clubs who wish to change jerseys (style or color) must seek approval of the Executive Committee. Approval must occur by June 1<sup>st</sup> with the change in effect for the following season.
- 4.12 Effective with the 2008/09 season, member clubs shall have one name and one jersey. Tier I teams and consolidated Tier II programs may be excluded from this requirement.
- 4.13 A member club that does not field at least one team shall have its membership automatically terminated. Should that club wish to attempt to field teams in any subsequent season, that club would be required to reapply for league membership as per SCAHA rule 4.07.
- 4.14 Upon written request of any such resigned member, the Board of Directors may reinstate it to membership on such terms and subject to such conditions as the Board of Directors may determine; provided however, the terms and conditions shall be no more restrictive than the requirements for new membership.
- 4.15 All member Clubs must provide electronic contact (e-mail) for the League to communicate in Word and Excel to the club officers including but not limited to the President, Statistician, Ice Convener and Registrar.
- 4.16 When two member clubs merge, for the purposes of league membership, one club shall be remaining with one president seated with voting rights. The league must be notified of which Association has given up its membership (ie: resigned its CAHA number). New jersey styles and colors must be approved before tryouts for the upcoming season. If no changes are made in name or logo, rule 4.11 will apply.
- 4.17 Consolidation of member clubs Tire II programs require written notification which included detailed program structure be submitted to both SCAHA and CAHA for review and approval by April 30<sup>th</sup>. None of the clubs involved in the consolidation can field separate Tier II teams while the consolidation exists.

## Article 5 - FEES AND DUES

- 5.01 All member clubs and exhibition teams are subject to the full payment of dues without pro-ration unless otherwise established by the Board of Directors.
- 5.02 The Board of Directors is authorized to establish the amount of said dues, which will be in the form of a player's registration fee for each player belonging to the member club or exhibition team.
- 5.03 The said dues shall be payable to the Association by the member clubs at such times as directed by the Executive Committee.
- 5.04 As required, the Executive Committee may request special assessments from member clubs with the approval of the Board of Directors.
- 5.05 Member clubs are required to insure all players under the Association Medical Liability Policy as approved by the Board of Directors, by the payment of the aforementioned registration fee. In addition, all coaches, managers, and bench personnel or any other individual who participates "on ice" or on the player bench must have a current USA Hockey Individual Member Registration (IMR).

## Article 6 - GOVERNMENT

- 6.01 The Government of the Association shall be by two (2) bodies; one body shall be the Board of Directors and the other body shall be the Executive Committee.

## Article 7 - BOARD OF DIRECTORS

- 7.01 The Board of Directors shall consist of the presidents of each member club and shall be the main decision-making body of the Association except where it so delegates to the Executive Committee.
- 7.02 The Board of Directors shall consist of the presidents of each member club and shall be the main decision-making body of the Association. The Board of Directors shall:
- a) Direct and manage all phases of the Association program except where it so delegates to the Executive Committee.
  - b) Work in conjunction with the Executive Committee in the direction and development of organizational policies to further the purpose of the Association.
- 7.03 Each Director shall have voting rights in the Association except if said Director's member club is on suspension.
- 7.04 Each Director is entitled to one vote.
- 7.05 Voting at duly held meetings shall be by show of hands, or by ballot, as is stated in the Bylaws.

## Article 8 - MEETINGS OF THE BOARD OF DIRECTORS

- 8.01 There shall be one meeting which shall be called the Annual Meeting of the Board of Directors each year held at a time and place fixed by the Executive Committee.
- a) The purpose of the annual meeting shall be to vote on any proposals made for revisions to the SCAHA Guidelines, Rules and Regulations and/or Bylaws.
  - b) Nominations for the elected Executive Committee members shall be made 30 days prior to the annual meeting. Elections will be held at the Annual meeting of the Board of Directors.
  - c) Elected officers shall be elected by a majority vote of the Directors present at the Annual meeting provided the number present constitutes a quorum.
  - d) Voting for elected officers shall be by ballot.
  - e) The secretary, when appropriate, will prepare, distribute and collect ballots.
- 8.02 In the absence of a member club's President, the member club's Vice-President(s) or designee who shall be an elected or appointed member of that Club's Board of Directors may be designated to represent the member club with the same rights as the President. The Club President shall notify the SCAHA Commissioner prior to the meeting who will be attending in his or her absence.
- 8.03 Failure of any member club to attend 2 consecutive meetings or missing 3 meetings in a season shall result in automatic probationary status as described in bylaw 4.08a. A second violation of this rule shall result in formal probation as described in rule 408b.
- 8.04 The Commissioner alone shall have the power to call special meetings of the Board of Directors at any time giving the Directors not less than three (3) working days written notice of the time, place and agenda of said meeting. These meeting may address any emergency policy or bylaw changes that may be necessary to conduct the orderly business of the League.
- 8.05 The business of any special meeting shall be limited to that particular agenda for which the meeting was called.

- 8.06** Meetings of the Board of Directors shall be presided over by the Commissioner, or in her or his absence, the Deputy Commissioner, or in the absence of both, a chairman chosen by a majority of the Directors present.
- 8.07** Special meetings of the Board of Directors shall be presided over by a chairman chosen by a majority of the Directors present.
- 8.08** Regular meetings of the Board of Directors shall take place on a schedule established by the Board of Directors and the Executive Committee.
- 8.09** Notice of meetings of the Directors shall specify the place, the date and the hour of the meeting.
- 8.10** The order of business for any meeting shall be: Meeting Called to Order; Reading and Approval of Minutes; Financial Report; Nomination/Election of Officers; Reports of Officers and Committees; Unfinished Business; New Business; Adjournment. Robert's Rules of Order shall govern the conduct of business except where otherwise provided herein.

## Article 9 - EXECUTIVE COMMITTEE

- 9.01** The voting Executive Committee shall consist of no less than five (5) and no more than nine (9) members but shall include the Commissioner and Deputy Commissioner. The Board must ratify persons appointed by the Commissioner.
- 9.02** The Executive Committee will consist of voting members and non-voting members. There shall be no less than five (5) and no more than nine (9) voting members on the Executive Committee. The Executive Committee shall consist of three parts: the elected officers (Commissioner and Deputy Commissioner), appointed members, and staff. Paid staff as well as those persons appointed by the Commissioner will require ratification by the Board of Directors. The Commissioner will vote in tie-breaking issues only. The Executive Committee shall:
- a) Carry out the day-to-day business of the Association. Perform all the duties of the Association between meetings of the Board of Directors.
  - b) Carry out the directives of the Board of Directors as expressed at the annual meetings.
  - c) Have jurisdiction over suspensions of teams, parents, spectators, officers, players, coaches and managers; adjudication of protests and lifting of suspensions; may delegate the power to suspend to the Penalty Review Committee.
  - d) Have determination of all questions, taking of any action and meeting any situation involving the Association, not otherwise specifically provided for in the Articles of Incorporation, Bylaws, Rules and Regulations, or by the vote of the Board of Directors at the annual meeting.
  - e) Have the responsibility and authority to enforce all the Bylaws, Rules and Regulations, and policies of the Association.
- 9.03** Have the power to impose monetary or other sanctions for violations of the Association's Bylaws or Rules, or the policies, procedures, practices and guidelines from time to time established by the Executive Committee or the SCAHA Board of Directors.
- 9.04** The Executive Committee may consist of other positions as deemed necessary by the Commissioner. Staff members may also hold an Executive Committee voting position.
- 9.05** The elected officers shall be the Commissioner and the Deputy Commissioner.
- 9.06** The Commissioner and Deputy Commissioner of SCAHA shall not hold elected voting positions within individual clubs while serving their terms as Commissioner or Deputy Commissioner.

- 9.07** Elected officers shall be elected by a majority vote of the Directors present at the March meeting providing the number present constitutes a quorum.
- a) Voting for elected officers shall be by ballot.
  - b) The Secretary, when appropriate, shall prepare, distribute and collect ballots.
- 9.08** The Treasurer, Coach in Chief, Financial Secretary, Directors at Large, Secretary, Member Services, Ice Convener, and Statistician shall be appointed by the Commissioner and approved by the Board of Directors.
- 9.09** The Commissioner shall be the Chief Executive Officer of the Association and shall have all the powers and duties usual to that position, including, but not limited, to the following:
- a) To cast the deciding vote in case of a tie at meetings of the Board of Directors and Executive Committee meetings.
  - b) To represent the Association in matters involving other leagues and associations under USA Hockey itself and other relationships outside the Association. SCAHA will reimburse the Commissioner for travel, room and board to represent SCAHA at State playoffs, USA Hockey annual meetings and Pacific District meetings subject to Executive Committee approval.
  - c) To make commitments in the name of the Association in cases of emergency subject to review and ratification by the Executive Committee at the following meeting.
  - d) To preside over all regular meetings of the Board of Directors and Executive Committee.
  - e) To sign with the Treasurer and/or the Deputy Commissioner on the Association's bank account and all checks written on behalf of the Association.
  - f) To sign and execute all written contracts, conveyances and obligations of the Association.
  - g) To appoint the voting and non-voting members of the Executive Committee.
  - h) To appoint committees and representatives from within the Association membership with approval of the Executive Committee, and to be an ex-officio member of all committees created by or connected with the Association.
  - i) To perform such other duties as pertain to this office, as the Board of Directors may from time to time deem necessary.
  - j) To serve as the SCAHA Representative to the CAHA Youth Council.
- 9.10** The Deputy Commissioner shall be second in order of seniority in the Association and shall have the following duties and powers:
- a) To perform other such duties as delegated by the Commissioner.
  - b) To sign with the Treasurer and/or the Commissioner on the Association's bank account and all checks written on behalf of the Association.
  - c) To chair the Penalty Review Committee.
  - d) To chair the Rules and Regulations and Bylaw Committees.
  - e) To be the alternate for any SCAHA, CAHA representative unable to attend any meeting.
- 9.11** In the absence of the Deputy Commissioner or in the event of his or her inability to act, the Commissioner shall appoint a representative from the Executive Committee who will have and exercise all power and duties of the Deputy Commissioner.
- 9.12** The Treasurer of the Association shall be responsible for all financial matters of the Association including, but not limited to:

- a) Maintain the financial accounts of the Association, receiving all monies paid to the Association and making disbursement of funds for the Association.
  - b) Open and maintain the only SCAHA authorized accounts in such banks as directed by the Board of Directors and under such conditions as prescribed by the Board of Directors.
  - c) Prepare all checks against the accounts of the Association for disbursement of amount owed. All checks will require a second authorized signature. For all expenditures in excess of five hundred dollars (\$500), the second signature to be added upon approval of the Executive Committee. The Treasurer, Commissioner and Deputy Commissioner only are authorized to sign on any account of the Association.
  - d) Prepare annually a budget of income and expenses for the ensuing year and to recommend to the Board of Directors a player registration fee for anticipated needs of the Association.
  - e) Provide a quarterly financial statement to the Executive Committee and the Board of Directors and to make available the books of the Association upon request of the Executive Committee or as directed by the Commissioner.
  - f) Make the books of the Association available for independent audit each year prior to the annual meetings.
  - g) Work with the Financial Committee on all matters regarding special financial projects.
  - h) File all necessary and timely tax returns.
- 9.13** The duties of the Secretary shall be:
- a) To issue notices of all meetings of the Association if so instructed by the Commissioner.
  - b) To maintain a record of all proceedings at such meetings.
  - c) To prepare and distribute and collect ballots as required.
  - d) To be responsible for the distribution of the minutes to every member of the Executive Committee and Board of Directors within two (2) weeks of such meetings.
  - e) Advise clubs who do not attend meetings regarding rules related to attendance and any resulting change in club status.
- 9.14** The duties of the Coach in Chief shall be:
- a) Act as the ACE Coaching Coordinator for the league as well as coordinate the activities of the ACE Coaching Coordinators within the league.
  - b) Compile a complete list of all ACE Coaching Coordinators for all member clubs.
  - c) Notify clubs of upcoming coaches clinics at Board of Directors meetings.
  - d) Maintain a list of all coaches who are screened and eligible to participate in the league as a qualified coach.
  - e) Maintain a list of all coaching certifications and ensure compliance with all USA Hockey Requirements.
  - f) Recruit coaches to act as evaluators for the SCAHA Pre-Select camp.
- 9.15** Each term of office shall commence as of the date they are duly elected/appointed.
- 9.16** The term of office for each elected officer shall be for two (2) years. The term of office for each appointed officer shall be for one (1) year.
- 9.17** The term of office as herein above set forth shall not be construed as to limit an officer to only one (1) term of office. If duly elected/appointed, an officer may serve consecutive terms of office.

- 9.18 Each officer shall hold office for the term herein set forth until she or he resigns or is removed or is otherwise disqualified to serve, or his successor shall be duly elected/appointed; whatever occurs first.
- 9.19 Any officer appointed by the Commissioner may be removed either with or without cause at the discretion of the Commissioner and the approval of the Board of Directors.
- 9.20 Any officer may resign at any time by giving written notice to the Commissioner. Any such resignation shall take effect at the date of receipt of such notice, or at any later time specified therein and unless otherwise therein. The acceptance of the resignation by the Commissioner shall not be necessary to make it effective.
- 9.21 Any elected officer may be removed from office by a seventy-five percent (75%) vote of the Board of Directors at any special meeting held for such purpose.
- 9.22 Any vacancy caused by death, resignation, or otherwise of the Commissioner shall be filled by the Deputy Commissioner for the un-expired term.
- 9.23 Any vacancy caused by death, resignation, or otherwise, of the Deputy Commissioner, may be filled temporarily by appointment of the Commission until such time as the Board of Directors shall fill the vacancy by a regular or special meeting to be called within thirty (30) days.
- 9.24 Any vacancy caused by death, resignation, or otherwise of an officer appointed by the Commissioner shall be filled by reappointment by the Commissioner and approved by the Board of Directors.
- 9.25 The qualifications to be a candidate for Commissioner or Deputy Commissioner requires having served as a President or Vice President of a member club, unless the candidate is approved by a seventy-five percent (75%) vote of the Board of Directors.
- 9.26 Regular attendance at meetings is required of all officers. Failure to attend meetings regularly can be considered just cause for removal.

## Article 10 - MEETINGS OF THE EXECUTIVE COMMITTEE

- 10.01 Meetings of the Executive Committee shall be as called by the Commissioner. Meetings shall occur on a regular basis and separate from the Board of Directors meeting.
- 10.02 Meetings of the Executive Committee shall be presided over by the Commissioner, or in her or his absence, the Deputy Commissioner.
- 10.03 Meetings will be conducted under *Robert's Rules of Order* unless in conflict with this Association's Articles of Incorporation, By-Laws, or Law.

## Article 11 - QUORUM

- 11.01 A quorum of all meetings of this Association shall consist of a majority of the voting members. If there is an even number of members, one-half (1/2) shall constitute a quorum.
- 11.02 In the absence of a quorum, any meetings of the association may be adjourned by a majority vote of the members present, but no other business shall be transacted.
- 11.03 The members present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding, the withdrawal of enough members to leave less than a quorum.

## Article 12 - COMMITTEES

- 12.01 The Commissioner may from time to time appoint committees and representatives within the Association membership with the approval of the Executive Committee in order to transact and expedite the business and/or activities of the Association.

## **Article 13 - FINANCIAL REVIEW**

- 13.01 A financial review shall be made of the books of the Association at the end of each fiscal year and at any change of the office of Treasurer.
- 13.02 A committee of three (3), which will be appointed by the Commissioner, will conduct the review.
- 13.03 A professional audit may be ordered as an alternative and at the option of the Commissioner, Executive Committee, or Board of Directors.
- 13.04 The Board of Directors shall approve all financial reports.

## **Article 14 - DISSOLUTION**

- 14.01 This Association is a non-profit organization and all donations shall be considered charitable contributions.
- 14.02 If at any time this Association shall cease to carry out the purpose herein stated as outlined in the Articles of Incorporation, none of the property of said Association shall inure only to the benefit of a fund, foundation, or association organized and operated for charitable purposes.

## **Article 15 - BY-LAWS**

- 15.01 These Bylaws shall become effective immediately on their adoption.
- 15.02 Amendments of these Bylaws shall become effective immediately upon their adoption unless the Board of Directors in adopting them, as hereinafter provided, provides that they are to become effective at a later date.
- 15.03 Proposed Bylaw changes may be made at any time during the year. Such proposals must be made to the Executive Committee for review at least 15 days prior to a Board of Directors Meeting.
- 15.04 Proposed Bylaw changes, after review by the Executive committee, must be given in writing to the full Board of Directors prior to any vote to adopt said proposal.
- 15.05 Any new Bylaws or Amendments to the current By-laws require a two-thirds (2/3) vote of the voting members of the full Board of Directors.
- 15.06 Additional provisions to accomplish the objectives of the Bylaws are contained in the Association's Rules and Regulations.

## **Article 16 - RESOLUTION OF DISPUTES**

- 16.01 It is the express purpose of this Article to establish a fair and orderly process for the resolution of disputes within SCAHA and to require all members of SCAHA to utilize that process. In the event a controversy or dispute arises regarding the construction, interpretation, or application of the Constitution, Bylaws, Rules and Regulations, or decisions of the Board of Directors or Executive Committee of SCAHA, CAHA, or USA Hockey, the dispute shall first be submitted to the SCAHA Executive Committee of this corporation, or its designee for resolution.

## 16.02 Appeals

Any party disputing the decision of a person or committee established by the Executive Committee under the Bylaws and Rules and Regulations of SCAHA may appeal the decision to the Board of Directors of SCAHA. The Board of Directors shall consider the appeal at a special meeting or the next regularly scheduled meeting (except the Annual meeting or Rules and Elections meeting), whichever is sooner. The Board of Directors or the SCAHA Commissioner may require a seven-day (7) period to review the material prior to any meeting to review the dispute.

Any party disputing the decision of the Executive Committee may, after a review by the Board of Directors, appeal the decision to CAHA following the procedures set out in the CAHA Bylaws and Rules and Regulations. CAHA decisions may be appealed to USA Hockey subject to the procedures in the USA Hockey Bylaws and other applicable USA Hockey Rules and Regulations.

## 16.03 Sanctions

Each individual member, member team, local association, its agents or representatives, shall confine the resolution of disputes with SCAHA to the process described herein. Therefore, any recourse directly to CAHA or USA Hockey, or the courts of any jurisdiction by any individual member, member team, local association, its agents or representatives before all of the procedures, rights, and remedies described in these By-Laws have been exhausted shall be deemed ungentlemanly conduct within the meaning of these Bylaws. Such a violation of these By-Laws and procedures shall subject the individual member, member team, or local association and its agents or representatives to immediate suspension and disqualification.

**16.04** Sanctions imposed under this Bylaw shall be modified or removed only by a vote of the Executive Committee of this Association at a special meeting or a regularly scheduled meeting of the Executive Committee, whichever occurs first.

**16.05** In order to defray some of the costs associated with SCAHA resolving the dispute, the appealing party shall forward a bond in the form of a certified check in the amount of two hundred and fifty dollars (\$250.00), made to SCAHA, along with a written request for resolution. If the decision is in favor of the appealing party, the bond will be returned.

**16.06** Any party that wishes to appeal any decision may do so by exhausting his/her home club appeal process. If satisfaction is not given he/she must then exhaust the Association (SCAHA) appeal process. If satisfaction is not given then he/she must exhaust the affiliate (CAHA) appeal process. If satisfaction is not given he/she then must appeal to USA Hockey (reference USA Hockey Guide Book section: Suspension and Resolutions of Disputes).

**RULES AND REGULATIONS OF THE SOUTHERN  
CALIFORNIA AMATEUR HOCKEY ASSOCIATION  
(SCAHA)**

**ADOPTED  
NOVEMBER 1974**

**LAST REVISED  
August 2011**

# SCAHA RULES AND REGULATIONS

## SECTION 17 - GENERAL

- 17.01** USA Hockey and CAHA's Rules and Regulations shall apply.. SCAHA has the authority to enact any rules or regulations that do not conflict with USA Hockey or CAHA rules, regulations or policies.
- 17.02** Any rules, regulations, or directives that are approved by the club presidents at the annual Meeting cannot be changed or amended by the SCAHA Executive Committee unless approved by two-thirds (2/3) vote of all registered Clubs present at a meeting for which this purpose is previously disclosed and in which a quorum is present. The Commissioner retains the power to call special meetings to address policy, rule or bylaw changes as emergency situations dictate. (See Article 8.04)
- 17.03** The Executive Committee has the authority to interpret and apply the Rules and Regulations consistent with their intent and in the best interests of the League.
- 17.04** Any head or assistant coach may not attend the tryout sessions of any SCAHA club other than his or her own club. Coaches who violate this rule shall be sanctioned.
- 17.05** A signed "Letter of Intent/Membership Registration" (hereinafter "LOI") indicating their knowledge that the SCAHA rules are on-line and available on the SCAHA website and signifying their agreement to abide by those rules/regulations shall be submitted for each player. It is the responsibility of those who do not have on-line access to the SCAHA Guidebook to request a printed copy of the rules from their club.
- 17.06** At the end of the playing season, any player who is financially delinquent shall be placed on the league delinquency list along with any siblings. Clubs must notify parents/players, in writing, 14 days prior to placement on this list. Additionally, USA Hockey and CAHA shall be notified so that the delinquency shall be honored for all USA Hockey activities. Players, as well as their siblings, whose names appear on this list will not be permitted to participate in tryouts or any other activities with any club until their obligations have been satisfied.
- 17.07** During the regular playing season, the league shall have the right to suspend players who have become financially delinquent. Clubs must have a policy regarding delinquencies that gives a 14 day notice to the player and parents to clear the delinquency. Upon notification by a club, the league shall suspend players and will not remove them until the club has notified the league that the player is financially clear or the league has held a hearing. The league will have 24 hours to remove the player upon notification of the cleared delinquency
- 17.08** Locker Room attendant verbiage
- 17.09** Spectator, coach, player, or parent conduct, before, during, or after a game is subject to review and possible sanction by SCAHA.
- 17.10** In the event that a game official or league official deems it necessary to eject a spectator, the following shall occur:
- a) The spectator will be ejected and shall leave the rink property and shall not be allowed re-entry to the property for a minimum of 3 hours.
  - b) The scoresheet shall be documented that an ejection occurred. Whenever possible, the spectator's name should be documented on the scoresheet. The referee will file a report within 24 hours with the league.
  - c) The club of the offending spectator shall be fined \$250.00 per ejection, payable to the league within 30 days.

- d) The spectator will immediately be suspended from all USA Hockey activities for 30 days.
- e) The team manager is responsible for facilitating compliance with this rule including assisting with identification of the offending party for the scoresheet.

**17.11** Any player or coach who is given a penalty as a result of using a racial slur will be immediately suspended for 30 days. The racial slur must be documented on the scoresheet or in the referee's report.

## SECTION 18 - TRYOUTS

**18.01** Players will be eligible for tryouts if they have met their financial and/or equipment obligations. During the tryout period, all club tryouts for Tier I, Tier II, A, and B teams will be held. Tryouts shall begin as follows:

- Tier I (youth and girls) tryouts are permitted to begin the 1st Friday in June.
- Tier II (youth and girls) and girls 8U and 10U tryouts are permitted to begin the 2nd Friday in June.
- A & B (youth) tryouts are permitted to begin the 4th Friday in June.

**18.02** Clubs are required to post their tryout schedule at their home rink so that any player will have access to tryout dates and times. The league will provide a link to each club's website for the purpose of tryout advertising. It is the responsibility of each club to maintain and update their tryout schedules.

**18.03** A player whose name is on the delinquency list, and is permitted to tryout, will be fined a sum of not less than \$100 per tryout payable to the League and/or the club that permitted the tryout may also be sanctioned.

**18.04** The SCAHA Letter of Intent is valid for all travel teams. All member clubs fielding Tier I teams shall submit all rosters and letters of intent to the league in order to track player movement.

**18.05** The Letter of Intent is in force from the date of signing until the end of the USA Hockey regular season, which is April 30<sup>th</sup> of each year.

**18.06** Once a Letter of Intent is signed, the player may not tryout for any other team or club. Any player who continues to tryout after signing a Letter of Intent shall be immediately suspended until such time as his/her status has been determined by SCAHA. There will also be a \$500 fine assessed to the parent of such player.

**18.07** If more than (1) Letter of Intent is signed for a given player, the player will immediately be suspended from any on-ice participation, which includes games/practices, until such time as his or her status has been determined by SCAHA. Parents/legal guardians signing more than one letter of intent for a given player will be fined up to \$500.00 per player.

**18.08** Once a Letter of Intent is signed, clubs have seven (7) days to forward the original Letter of Intent to SCAHA. Clubs who are found to be non-compliant in regard to this rule shall be subject to fines/sanctions at the discretion of the Executive Committee.

**18.09** Deposits paid with the Letter of Intent are non-refundable.

**18.10** In order to move to a different club, players will be required to complete the standard SCAHA Release form. (see section 29)

## SECTION 19 - REGISTRATION REQUIREMENTS FOR PLAYERS

- 19.01** Any player who participates in SCAHA organized development programs, team practices and games, must be registered with SCAHA, and USA Hockey prior to taking part in any on-ice activity. For the purpose of SCAHA, a player is registered when a LOI is signed and submitted.
- 19.02** Proof of age must be submitted for all new registering players. A certified copy of a government issued birth certificate or passport or a foreign birth certificate or passport with proof of U.S. residence or entry visa is the only acceptable proof of age. Proof of legal residency is also required to the satisfaction of CAHA and/or USA Hockey prior to the official registering of any player.
- 19.03** Any player whose name appears on the game score sheet must be properly registered and rostered with USA Hockey prior to taking part in his/her first game. Failure to register and roster can mean forfeiture of all subject games. Forfeiture fees may apply.
- 19.04** No youth player may play-up from a non-checking to a checking division. In other age classifications (Mite, Squirt and Bantam) a player who by birth is in their second year of his or her age division may play up one age classification. A statement of indemnification and release signed by the parent or guardian must be submitted prior to rostering. A player may not register with more than two (2) SCAHA Clubs in a single season. Upon signing with the 2<sup>nd</sup> club, the player may not move again, including back to his first club of record.

## SECTION 20 - REGISTRATION REQUIREMENTS FOR TEAMS

- 20.01** No team can participate in any SCAHA organized activities without proper registration with SCAHA, , and USA Hockey.
- 20.02** For all SCAHA rostered teams, registration runs from August 1<sup>st</sup> to April 30<sup>th</sup>.
- 20.03** Each team shall be entitled to register twenty (20) active players. In order to compete in the SCAHA regular season, all Mite and Squirt teams must have 10 players and all PeeWee, Bantam and Midget teams must have 12 players. (Tier teams should see CAHA Guidebook). ADM teams are exempt from this rule.
- 20.04** Teams will be registered at the USA Hockey recognized age division level according the oldest player listed on the roster.
- 20.05** Teams having an over age player, player without proper release, or fictitious proof of age documentation, may forfeit all games in which the ineligible player has participated.
- 20.06** Regardless of the number of teams an individual club fields in a classification, a committee chaired and appointed by the Commissioner may decide the level of play for all teams. Regardless of classification by error or misjudgment of competition, the decision as to the level of play shall be final and not subject to appeal. Preseason score sheets and/or game summary sheets must be submitted to SCAHA no later than the time and date prescribed by the Executive Committee. Failure to submit summaries within the designated time frame may result in the withholding of the regular season schedule.
- 20.07** All teams must roster a manager who shall also be properly screened.
- 20.08** Clubs may not roster a team which contains more than 30% of eligible players who will be playing up a division without consulting the league for approval or terms for approval.
- 20.09** Team representatives (which include coaches, assistant coaches, and managers) must be registered with SCAHA, and USA Hockey **AND** have completed the CAHA Screening process which includes appearing on the CAHA screening list prior to being rostered. Fines, sanctions, and/or suspension shall be assessed to clubs and participants for violations of this rule.

## SECTION 21 - DECLARATIONS

- 21.01 In order to be included in the SCAHA schedule, team declarations and game slots must be submitted electronically, as of the date specified by the SCAHA Executive Committee. Clubs who owe league fines or who do not submit game slots by the date specified shall not be placed in the schedule.
- 21.02 Once declared a Tier II team, the team must drop into the A or lower divisions by September 1<sup>st</sup> of the current playing season or it will not be included in the SCAHA season schedule.

## SECTION 22 - TEAM ELIGIBILITY

- 22.01 Block Recruitment occurs when more than the approved number of players from a final team roster in the previous season are rostered with a different club team in the new season. The team will be included in the SCAHA schedule but will be ineligible for post-season playoffs. The approved number of players that may join a team from a previous season roster are as follows: **Mites and Squirts - 5 players. Peewees, Bantams, and Midgets - 6 players** . Individual requests for exception must be made in writing to the SCAHA Executive Committee (via the Commissioner). The SCAHA Executive Committee shall have seven (7) days to acknowledge requests and 14 days to respond to requests with an official determination.
- 22.02 **CAHA RULE** - In order to be post-season eligible for SCAHA/CAHA , Peewee, Bantam, and Midget Tier II or “A” teams only must meet the CAHA player development requirements (PDR).

## SECTION 23 - PLAYING RULES

- 23.01 Current USA Hockey rules apply in all divisions.
- 23.02 Referee and linesmen’s fees must be paid in accordance with the procedure established by the official’s association. It is the responsibility of the coach or manager to fill out the SCAHA score sheet and to give it to the scorer or referee before the start of the game. Referees may not start the game if the scorer does not have the game sheet; however, the clock may be started.
- 23.03 Failure to meet minimum player requirements will result in forfeiture of game. Forfeiture fees do not apply if at least six (6) players show up for a game. The game must be stopped if there are less than four (4) eligible players left on the team. ADM teams are exempt from this requirement.
- 23.04 No SCAHA game shall be played with less than two (2) certified officials present. If there are less than two (2) certified officials present, the game will be rescheduled for a future date. In such an event, the Executive Committee will investigate the cause of the incident and the responsible parties will be required to pay the full cost of ice and officials. ADM Teams are exempt from this requirement.

## SECTION 24 - COACHES

- 24.01 All Head Coaches and Assistant Coaches must have a current USA Hockey Registration (IMR), proper coaching certification and be screened.
- 24.02 All bench personnel must be properly rostered as a coach on the official roster. Managers and trainers are not considered coaches for the purposes of a roster.
- 24.03 SCAHA shall notify clubs of any bench personnel who are not eligible to participate. Any coach or assistant coach who participates after the club has been notified shall be subject to fines or suspension.

- 24.04** CAHA requires that any coach, manager or individual who has been designated by the local association to be screened, fails to complete the Screening and Abuse Application including fingerprinting (when required), shall be removed from participation in any CAHA and SCAHA sanctioned activities and will result in the cancellation of the individuals' USA Hockey registration.

## **SECTION 25 - ALL COACHES MUST WEAR A HELMET FOR ALL PRACTICES OR ON-ICE SESSIONS. COACHES FOUND TO BE ON THE ICE WITHOUT A HELMET MUST LEAVE THE ICE SURFACE IMMEDIATELY UNTIL SUCH TIME AS THEY COMPLY. IN ADDITION, THE PROVISIONS OF CAHA RULE 8.1 APPLY. ON ICE AND MINOR OFFICIALS**

- 25.01** SCAHA will arrange for the officiating program. On ice officials are not permitted to work games in which they have family members playing or at levels in which they are a coach, assistant coach, or player, unless written approval of both coaches is noted on the score sheet.
- 25.02** Clubs shall pay officials in a timely fashion, not to exceed 14 days of the game date. Clubs who are found to be delinquent in payments to officials may be required to fund an impound account with the league or be put on a cash payment basis as determined by the league and the officials association.

## **SECTION 26 - SCAHA GAMES**

- 26.01** In all SCAHA games, the home club must wear white jerseys and the away team must wear dark jerseys.
- 26.02** A club removing a team(s) after any portion of the schedule is established, for the regular season or preseason, shall be fined two hundred and fifty dollars (\$250) per game scheduled, subject to review by the Executive Committee. Fines will be payable to the League within thirty (30) days. A club owing fines to the League will not be eligible for playoffs until the fine(s) have been paid. All statistics involving games played with teams removed from the schedule will be eliminated from the records of the remaining teams of the division.
- 26.03** Member clubs shall provide one (1) game slot for every two (2) teams. If there are an odd number of teams, an additional game slot must be provided.
- 26.04** Prior to the start of the season, all clubs must submit their game slot costs. This is required for purposes of invoicing teams that cancel/forfeit away games. All information will remain confidential.
- 26.05** Weekend game slots must be between the hours of 7:00 a.m. (earliest start time) and 9:00 p.m. (latest start time).
- 26.06** All Mite and Squirt teams shall be scheduled for three periods of 12 minute stop-time each. Game slots for all Mite and Squirt teams shall be a minimum of one hour and fifteen minutes (1:15) in length excluding ice cuts. All Peewee, Bantam, and Midget teams shall be scheduled for three periods of 15-minute stop-time periods each. Game slots for all Peewee, Bantam, and Midget teams shall be a minimum of one hour and thirty minutes (1:30) in length excluding ice cuts.
- 26.07** Prior to the start of each game, it is a requirement of the referee to verify players who are in attendance as well as to perform a general safety/equipment check.
- 26.08** There will be (1) - one minute time out allowed per team in each SCAHA game. Time outs will be noted on the scoresheet.

- 26.09** It is the responsibility of the teams to determine (prior to the start of the game) if there is sufficient ice time to begin a game. Once a game has begun, running time may be used to maintain the rink schedule. All games may go to running time when the remaining time on the scoreboard coincides with the time remaining in the allocated time slot. The use of running time must be noted on the score sheet.
- 26.10** No cancellations of games listed on the master schedule will be permitted. Any team (A/B or Tier II) refusing to play a game at any time in the preseason, regular or playoff seasons, will forfeit the game, and pay forfeiture fees (note: forfeiture fees are the cost of ice and officials) plus an additional \$500 fine will apply. Clubs must pay fines and forfeiture fees to SCAHA within 30 days of notice. SCAHA shall facilitate both the collection and reimbursement of these fines.
- 26.11** Tier II teams may reschedule games as long as the following criteria are met:
- The game is cancelled by notifying the opposing team, the league, and the referee scheduler, at least seven (7) days in advance of the original game date.
  - The new game is scheduled and the league notified within 1 week of the cancellation.
  - The make up game is played within 30 days of the original game.
  - If the home team cancels the game, they shall provide a new game at the same venue at no cost to the visiting team.
  - If the away team cancels the game, they shall reimburse the home team for the full cost of the ice for the game.
  - Disputes regarding the rescheduling of games shall be handled by the league whose decision will be final.
- 26.12** SCAHA will reschedule games in the event of documented “loss of ice”. Loss of ice is defined as.
- a) No available ice due to rink scheduling. The rink must document such loss of ice on Rink Letterhead and direct in writing to the League Commissioner and Ice Convener 30 days in advance of the date of affected game(s). Usable ice slots shall accompany this letter to facilitate the rescheduling of games.
  - b) “Act of God” which shall be defined as:
    - no ice due to mechanical failure
    - natural disaster or condition preventing access to the rink or a natural condition exists that creates such a safety concern that the League deems it necessary to reschedule a game. Such natural disaster or condition must be documented by State/Local authorities.
  - c) SCAHA shall determine the venue for the next game.
- 26.13** It is the club’s responsibility to distribute game schedules and game changes to its teams. Failure by a club to notify teams of a scheduled game or a game change will be a forfeit, and applicable forfeiture fees and fines will apply.

- 26.14** SCAHA will ensure that all teams within the same division will have the same number of games count toward standings. However, SCAHA does not guarantee that all divisions will play the same number of preseason or season games. The league will assure that all divisions will play no less than sixteen (16) regular season games. If the overall regular season game schedule for a division provides that some teams will be playing more regular season games than other teams in the same division, the League Commissioner and Deputy Commissioner, in the presence of the Executive Committee or Board of Directors, may select on a random basis (by lot or in some other manner which eliminates the possibility of a subjective selection) one or more games which will not count toward the standings for each team in the division which is scheduled to play more regular season games than the others so as to assure that all teams will have the same number of games counting toward standings. The game or games which will not count toward the standings shall not be disclosed until after all the games so selected have been played.
- 26.15** All teams will provide stickers in a league provided format, for use on all copies of the official scoresheet. Players will be listed in numerical order to facilitate proper statistical tracking. Players not in attendance or not able to participate must be crossed off all copies of the scoresheet.
- 26.16** Coaches are responsible for the accuracy of their team personnel as listed on the scoresheets. Inaccurate scoresheets may result in fines, suspensions, or forfeitures as determined by the SCAHA Executive Committee.
- 26.17** No person shall be allowed in the penalty box unless required to assist with opening the penalty box door for players. No cameras are allowed in the penalty box or players bench. Penalty box attendants must be neutral and may not coach players or engage the referee at any time.
- 26.18** All rostered coaches and assistant coaches who are present are required to sign the score sheet and provide their USA Hockey Coaching Certification Number as well as level and date of certification. Non-rostered coaches who sign a scoresheet shall be suspended for one game per offense with additional fines or sanctions to the coach or club as deemed appropriate by the league. Exceptions to this rule will be made at the sole discretion of the league and only when prior approval has been granted.
- 26.19** The home club is responsible for the distribution of the scoresheets. The home club must turn in an original scoresheet of all home games to SCAHA within three (3) days of the game date. Clubs failing to submit scoresheets within this time frame will be warned by the League Statistician. Upon second notification, the club will be assessed a fifty dollar (\$50) fine per late scoresheet.
- 26.20** All scoresheets must be submitted to the league statistician for ALL games played by SCAHA member teams (league scheduled, tournament, or exhibition).
- 26.21** It is the responsibility of each individual club to train their scorekeepers to ensure accurate reporting of statistics. Clubs failing to submit properly completed score sheets will be warned by the League Statistician. On second notification, the offending club may be fined \$50.00 for each incomplete or inaccurate score sheet.
- 26.22** All teams, home and away, are required to submit an on-line Game Summary Sheet to SCAHA following each game no later than 10:00 pm on Monday or as prescribed by the SCAHA Statistician.
- 26.23** A notation will be made on the scoresheet for all injuries.
- 26.24** If any on-ice official deems a noisemaker to be disruptive, they can direct the spectator to desist or leave the arena. Club personnel with league approval are also empowered to determine if the noise maker is disruptive. All spectators are expected to cooperate fully with the officials.

- 26.25** A player or goalkeeper on the roster who is unable to play, other than through suspension, may be on the players' bench without being considered a team official if he is wearing the team jersey and all required head and face protection equipment.

## **SECTION 27 - GAME PROTESTS**

- 27.01** Game Protests based on an official's decision will not be considered.
- 27.02** All protests must be filed in writing with the Deputy Commissioner within seventy-two (72) hours after the game and a protest fee of two hundred fifty dollars (\$250) to be retained by the League must accompany the protest. The party or parties against whom the protest is made shall be notified by SCAHA. One (1) copy will be sent to the Review Committee and one (1) copy to the opposing club. The protest shall set out the regulation and rules by number under which the protest is made and shall be signed by the President or his/her designee. Accompanying this protest shall be a summary of the evidence submitted. Any protest not following this format will not be considered for review.
- 27.03** Upon receipt of the written official protest, the SCAHA Review Committee shall arrange a hearing of the protest within fourteen (14) days at which time all those concerned shall be given an opportunity to present their evidence.

## **SECTION 28 - PLAYER MOVEMENT**

- 28.01** Only rostered players are eligible to participate in SCAHA games. Players may not try out in SCAHA Preseason or Regular Season games. Prior to October 31<sup>st</sup>, players may move to a lower skill level. Movement down becomes permanent for that season. Prior to December 31<sup>st</sup>, players may move to a higher skill level. Movement after these deadlines will render a player post-season ineligible.
- 28.02** A rostered player may only drop to the next lower playing level once during the same season. All downward movement is permanent for the season.
- 28.03** A player wishing to change clubs after signing a letter of intent will be subject to the Permanent Player Release Guidelines.

## **SECTION 29 - PERMANENT PLAYER RELEASES**

- 29.01** After signing a letter of intent, players in good financial standing will be eligible for a Permanent Player Release. Contested releases shall be subject to the Appeal Hearing Process as outlined in the SCAHA Guidebook.
- 29.02** All requests for release must be in writing. The club has seven (7) days to acknowledge the request and 14 days to respond with an official determination or the matter will be referred to the league for resolution.
- 29.03** Releases must always show an accepting club in order to be valid.
- 29.04** Personal Preference Release: A release requested by a player or family for reasons other than competitive advancement. In addition to the home club, SCAHA must also approve a personal preference release. A \$50 non-refundable fee shall be paid by the player/family at the time of application to SCAHA for this release and only after obtaining the signature of the home club. SCAHA shall have the power to approve this release without the home club's approval if the home club fails to respond within 7 business days or 14 days for final disposition as outlined in section 29.02.

- 29.05** Competitive Advancement Release: Competitive Advancement is defined as moving to the same or higher level of play at the next age level or a higher level of play in the same age division. "A" or "B" level players are eligible for a competitive advancement release if the player meets the following conditions:
- a) The player is in good financial standing with the home club.
  - b) The release does not reduce the size of the affected team to below 13 players (below 10 for mites and squirts) or below one goaltender.
  - c) The released player moves directly to the roster of a receiving team at a higher competitive level not available to that player at the home club.
  - d) The club and team that the player is moving to is indicated on the release.
- 29.06** There is no SCAHA fee for a competitive advancement release.
- 29.07** If a player is released by his or her home club to skate at a higher level of competition with a different club within the same age division, and the player is subsequently dropped to a lower competitive level at his or her new club, the player will be post-season ineligible.
- 29.08** A player released for ANY REASON is not eligible for a refund on deposit and monies paid.
- 29.09** There are no free agent releases. Releases must always show an accepting club in order to be valid.
- 29.10** Players who have previously played for another USA Hockey or CAHA (Canadian) club must have a release from the prior club or association, which demonstrates the player's clear financial condition, before he/she can be registered by a SCAHA club.
- 29.11** Releases given to players with club suspensions or players with parents suspended by the club will be marked with that information and every club shall honor the suspensions.
- 29.12** The releasing club must pay all applicable SCAHA fees, except for players who were released prior to being rostered.
- 29.13** After signing a Letter of Intent any player participating with a club other than his or her own club without a valid release shall be suspended and is automatically ineligible for any on ice participation which includes games and/or practices until and unless, such a time as his/her status has been determined by SCAHA. (see SCAHA rule 18.06)

## **SECTION 30 - TEMPORARY RELEASES**

- 30.01** Temporary Releases will be available for all active players from the time they sign a letter of intent through April 30<sup>th</sup>.
- 30.02** Players MUST have a Temporary release in writing any time a player wishes to skate with any other team other than his or her own team for the duration of the entire SCAHA season including tournament teams or out-of-state teams. Any players found to have violated this rule shall be subject to immediate suspension pending a hearing.
- 30.03** The Temporary Release form must be used for:
- a) Tournament team participation
  - b) League special teams
  - c) Exhibition games

- 30.04** Temporary releases will be issued by the player's home club only when it has been determined that these games will not conflict with any regular season, tournament, or exhibition games in which the player's own team is participating.
- a) A player may not be invited to participate without his/her own club's written consent indicated by the designated club official's signature on the Temporary Release form.
  - b) Copies of the Temporary Release must be filed promptly with SCAHA Member Services. Failure to follow these guidelines can be cause for suspension from SCAHA for the offending player, team and/or coaches.
- 30.05** Any active SCAHA player who is granted a temporary release to play with another team at the same or lower level will not be eligible to join that team for the remainder of the current season.
- 30.06** At the conclusion of the SCAHA season and prior to April 30<sup>th</sup>, players will require a temporary release to participate with another club or team. Such release can occur via e-mail for the purpose of verifying a player's free and clear financial status.

## **SECTION 31 - TOURNAMENT AND EXHIBITION GAMES**

- 31.01** No team whose players are registered with SCAHA shall compete in any tournament except USA Hockey sponsored or sanctioned tournaments.
- 31.02** No SCAHA team shall be permitted to play in a tournament outside of CAHA unless that team has obtained travel permission issued by SCAHA, CAHA, and/or USA Hockey. In granting such permission, SCAHA agrees to impose and enforce any disciplinary action necessary against its team or members of the team incurred as a result of participating in such games.
- 31.03** The district in which the tournament is held shall have the authority to impose an indefinite suspension pending action by the home district of the team, player(s), or official(s) involved.
- 31.04** Canadian penalties shall be recognized and enforced as provided by CAHA Rule 7.8.
- 31.05** Any SCAHA team wishing to play exhibition games must notify the SCAHA Statistician in advance of proposed games. The SCAHA Statistician must give permission for these games to be played. These games must not interfere with SCAHA preseason, regular season and league playoff arrangements.
- 31.06** SCAHA teams playing in other leagues, tournaments, exhibition, or playoff games must fulfill their obligations to SCAHA first.
- 31.07** All tournament permits are granted with the understanding that they are not to interfere with SCAHA, State, Regional, or National playoffs. Any team that is involved in any of these playoffs shall not be eligible to play in any exhibition or tournament games until they are eliminated from playoffs.
- 31.08** All SCAHA teams participating in any tournament or exhibition game must submit an on-line game summary in addition to a copy of the score sheet for any and all games in which the team participated to the SCAHA Statistician within five (5) days. For tournaments, this requirement must be fulfilled within 5 days of the last tournament game.
- 31.09** An exhibition game is defined as when two teams play an organized game apart from the league schedule.
- 31.10** SCAHA shall be notified in writing of any exhibition teams which are made up of players from more than one (1) club as to not place those organizers or players in jeopardy of being sanctioned for recruitment violations. Players participating on such teams must always secure a Temporary Release in accordance with rules for such releases.

## SECTION 32 - POST-SEASON ELIGIBILITY

- 32.01** Only players who are registered with SCAHA will be allowed in SCAHA playoffs.
- 32.02** An A, or B team must play a minimum of ten (10) games within its respective league competition. A team must play an overall minimum number of games including league play of twenty (20) games. (CAHA rule)
- 32.03** Individual players must play a minimum of 10 games with their team, 6 of which must be SCAHA league games.
- 32.04** Except as set forth in rule 32.06, a player registered and rostered on a Tier II team after October 31<sup>st</sup> of the current playing season may drop to A but will be post-season ineligible for SCAHA and CAHA "A" Championships.
- 32.05** Any Tier II player who is cut or whose team disbands or drops in level prior to January 7<sup>th</sup> may be added to an A roster and be post-season eligible. (note exception in 32.03)
- 32.06** Any Tier I, Tier II, or A player who drops October 31<sup>st</sup> of the current playing season may drop to the next lower playing level but will be post-season ineligible for SCAHA or CAHA Championships.
- 32.07** Any A player who is cut, or whose team disbands or drops in level prior to December 31<sup>st</sup>, may be added to a B roster and be post-season eligible.

## SECTION 33 - PLAYOFFS

- 33.01** Season standings and playoff eligibility will be determined by the number of points earned by each team in a division. Each team will earn two (2) points for a victory, one (1) point for a tie and no (0) points for a loss.
- 33.02** Tie breakers for purposes of determining advancement to the SCAHA Post-Season Playoff Tournament at the conclusion of the regular playing season will be determined by:
1. Standings
  2. Most Wins
  3. Head to Head
  4. Goal Differential
  5. Quotient
- In the event a team qualifies for the SCAHA Post-Season Playoff Tournament but is otherwise ineligible or chooses not to participate, then the team with the next highest point total in the division will be invited to participate.
- 33.03** In divisions where the top teams in the SCAHA Post-Season Playoff Tournament will advance to the CAHA playoffs, only teams that are eligible to advance to CAHA playoffs are eligible to participate in the SCAHA Post-Season Playoff Tournament, and those teams shall only be entitled to use players during the tournament who will be eligible to participate on the team during the CAHA playoffs.
- 33.04** The Executive Committee may make special rulings during playoffs.
- 33.05** Players receiving a game suspension during a playoff game MUST serve the suspension in a playoff game or a carryover game the following season.

- 33.06** Each eligible team desiring to participate in the SCAHA Post-Season Playoff Tournament shall submit any tournament fees set by SCAHA in the form of a club check or cashier's check payable to SCAHA no later than seven (7) days prior to the start of the tournament.
- 33.07** A club owing fines to the League will not be eligible for playoffs until the fine(s) have been paid.
- 33.08** The number of berths and tournament structure in the SCAHA Post-Season Playoff Tournament shall be determined in October and announced by the November Board of Directors meeting of each season.
- 33.09** The playing and tournament scoring rules for the SCAHA Post-Season Playoff Tournament will be the same as apply during the regular season except as follows:
- a) All teams must be available and prepared to start their games up to 15 minutes prior to the scheduled start time listed in the official tournament schedule.
  - b) All games will be stop-time. For Mite and Squirt level teams there will be three (3) stop-time periods of twelve (12) minutes each. For Pee Wee, Bantam and Midget level teams there will be three (3) stop-time periods of fifteen (15) minutes each.
  - c) A single one (1) minute time-out will be permitted for each team.
  - d) If at any time after the start of the 3<sup>rd</sup> period there exists a seven goal differential, the game shall go to running time and shall not revert back.
  - e) In regular playoff games, if at the end of three (3) periods of regulation play the game is tied, the game will continue with one (1) - five (5) minute "sudden-death" overtime period followed by a 5 man shootout, followed by a 1 man shootout. No player may shoot a second time until the team with the shortest bench has used all its players. In "sudden-death" the winner will be awarded two (2) points for the win and the loser will be awarded one (1) point for the loss.
  - f) In Semi-Final and Championship games, the game will continue with regulation sudden death overtime periods until a winner is determined.
  - g) Round Robin standings will be determined by points, that is (3) three points for a win, (2) two points for a win in overtime or shootout, and (1) one point for a loss in overtime or shootout and (0) zero points for a loss in regulation. If two or more teams have equal points, their position in the standings shall be determined by:
    1. Standings - most points
    2. Differential

(Note: When 2 teams are tied, differential is known as "head to head". If 3 or more teams are tied, differential becomes the plus-minus of the games played between the tied teams only)

    3. Quotient

(Quotient is determined by dividing the goals scored in these games by the goals scored against, the positions determined in the order of the greatest quotient. A quotient involving dividing by zero has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tie-breaker is required, the teams shall be ranked high to low in descending order of "goals for")

    4. Most periods won
    5. Quickest First goal

(see USA Hockey Annual Guide for further information)

- h) If a team intentionally no-shows one or more games in the tournament, all the games it has played shall be forfeited and shall be recorded as 1-0 victories for the opposing team(s).
  - i) If after applying the formulas as outlined and the tie still exists, the formulas will be applied to all of the games played by the teams tied (not head-to-head).
  - j) There shall be a minimum of four (4) hours between games played on the same day and twelve (12) hours between games played on consecutive days. Time is counted from the end of one game to the start (puck drop) of the next game. No waiver shall be granted in championship games, except with the permission of the team, which will forfeit its rest period.
  - k) No team playing a second game of the day shall be required to play the championship game against a team playing their first game of the day.
- 33.10** A and B division championship patches will be awarded to all players on the team winning the playoffs.
- 33.11** Playoff patches will be awarded to all players participating on teams involved in the playoffs (A or B) who do not receive championship patches.
- 33.12** Each team participating in the SCAHA Post-Season Playoff Tournament shall furnish the following credentials to the SCAHA tournament credentials chairperson or his/her designee prior to the start of the tournament by the prescribed date, time and location and in the approved manner and form.
- 33.13** Failure to provide full documentation to SCAHA by the specified deadline and in the specified SCAHA format may result in the disqualification of the team.

## **SECTION 34 - ACCOUNTABILITY, DISCIPLINE, SUSPENSION & EXPULSION**

- 34.01** Any violation of the Articles of Incorporation, Rules and Regulations of SCAHA, SCAHA Member Club Agreement, CAHA rules and regulations and USA Hockey rules and regulations, or decisions of the Executive Committee by any member of this Association shall render such member, club, or team liable to suspension and/or expulsion. "Team" is defined to mean collectively the team players, coach, manager, and parents.
- 34.02** Any team that participates in a game with an ineligible player shall forfeit the game. The game shall be recorded as a 1-0 victory for the opposing team. (CAHA rule 7.12a). The coach shall also be suspended for minimum of 1 game while the league investigates the matter. Additional fines/sanctions may also be levied to the coach, parents, player, or club.
- 34.03** Any team, official, or player who knowingly allows false information to appear on a player's birth certificate or who makes a false representation to SCAHA shall be suspended for a period to be determined by the Review Committee.
- 34.04** Any coach, manager, parent, player or other SCAHA member involved in physical violence or any other conduct deemed detrimental to the sport of hockey, shall be immediately suspended, without prejudice, subject to appeal.
- 34.05** Documented damage to a rink, or causing a billable amount of excess maintenance, by parents, players or any team member, must be reimbursed by the offender's club within 30 days of invoice.
- 34.06** Coaches and managers are responsible for the conduct of their players and parents.
- 34.07** Coaches will be held accountable for the conduct of their entire bench including players and assistant coaches.

- 34.08** Any player or coach who leaves the game bench or penalty box during an altercation shall result in the team's head coach (or designated head coach) being suspended for 30 days or until a hearing is held. Players involved will be subject to supplementary disciplinary action as allowed under USA Hockey Rule 4.10(a).
- 34.09** All Game Misconduct suspensions must be served in the next USA Hockey game to satisfy the USA Hockey Rules and Regulations. SCAHA will honor penalties received in Canada in the same manner as all other USA Hockey penalties. In addition, SCAHA Guidelines for serving game misconducts are as follows:
- a) Players and coaches serving a suspension may not have any contact with their team including the 1 hour before and 1 hour after the game in which they are suspended.
  - b) Coaches who are "asked to leave" games shall be assessed a game misconduct.
  - c) If the Game Misconduct was issued in a **SCAHA Game**, you **MUST** sit the next scheduled game. This includes:
    - all scheduled SCAHA games.
  - d) If the Game Misconduct was issued in a tournament or exhibition game, you **MUST** sit out the **NEXT** previously scheduled game.
  - e) Players and coaches who receive a game misconduct(s) in any playoff game may only serve that game misconduct in a playoff game(s)
  - f) Players and coaches receiving a game misconduct(s) or match penalty in their final game of the season will serve that game misconduct(s) or match penalty at the start of the following season.
- 34.10** Playoff games are SCAHA scheduled games.
- 34.11** Failure to serve a game suspension may result in the forfeiture of that game or games that should have been served. In addition, the following penalties may be issued:
- a) The suspended person, plus the head coach, will be suspended for the next two (2) SCAHA scheduled games from the time the infraction is discovered.
- 34.12** All scoresheets must be submitted to the league statistician for ALL games played by SCAHA member teams (league scheduled, tournament, or exhibition). When an A or B level team has incurred the following penalties in league scheduled games, a mandatory penalty review hearing for the head coach or players may occur
- Mite and Squirt teams - 275 penalty minutes
  - Peewee, Bantam and Midget teams - 400 minutes
- 34.13** The league will track penalty minute statistics for all game scoresheets. Should a team or individual player incur what is deemed to be an excessive number of penalties for the number of games played, that player or head coach will be required to attend a mandatory penalty review hearing.
- 34.14** Clubs are responsible for monitoring the USA Hockey playing rules, automatic suspensions as well as the following:
- a) Any player receiving five (5) or more penalties in one (1) game shall be removed immediately from the game and be penalized an additional game. This is an automatic Game Misconduct. The player shall be warned that a reoccurrence will result in a Review Committee hearing. The penalties considered shall be of an excessive physical type such as fighting, game misconducts, and match penalties.
  - b) Four (4) penalties plus a game misconduct issued to a player in a game shall be assessed an additional game misconduct.

- c) Any team incurring fifteen (15) penalties in a game is an automatic Game Misconduct assessed to the head coach signing the score sheet for the affected game. When the head coach is not in attendance, the designated head coach shall be assessed the Game Misconduct when the designation is made prior to the game. Otherwise, all coaches on the scoresheet shall be assessed the Game Misconduct.
  - d) Any player or coach accumulating three (3) Game Misconducts shall be subject to supplemental discipline at the discretion of the Penalty Review Committee.
  - e) A double minor is considered two (2) penalties.
  - f) Any player who receives two (2) major penalties in a game shall receive two (2) game misconducts.
- 34.15** In all instances where the official USA Hockey playing rules provide for an automatic minimum one (1) game suspension, (i.e. fighting, game misconduct), or provide for non-play until reviewed by the Review Committee (i.e. match penalties), will result in the minimum suspensions and the Review Committee may impose further suspensions.
- 34.16** Game Misconduct penalties are not appealable.
- 34.17** Coaches may not consume alcohol in the presence of his/her team immediately prior to or during any game or practice.
- 34.18** Any player using non-prescription, non-prescribed controlled substances, alcoholic beverages, or illegal substances before, during, or after a game, while representing his/her club team or SCAHA, shall be suspended pending a hearing.
- 34.19** Any coach or team official who supplies non-prescription or non-prescribed controlled substances or alcoholic beverages to a player at any time will be automatically suspended from SCAHA.
- 34.20** Use of tobacco in any form on the game bench is specifically prohibited.
- 34.21** Failure to comply with all the rules contained herein as well as all USA Hockey or CAHA rules or codes of conduct could result in immediate dismissal from SCAHA and forfeit of any and all monies paid to their member club and to SCAHA.
- 34.22** A coach or player serving a suspension may, but is not required to, attend the game for which they are suspended. Suspended players, coaches and team officials may not sit on or near the bench. Coaches serving a game misconduct are not allowed to be in the dressing room (locker room) with his or her players 1 hour prior to or 1 hour after the game. Coaches serving game misconducts may not be positioned in such a way as to be in close proximity of the game bench. Coaches serving game misconducts may not in any manner communicate with the game bench before, during or after the game by any means. Violations by a coach for any of these restrictions will result in immediate suspension pending review by the SCAHA Penalty Review Committee.
- 34.23** Coaches, parents, or players serving a match penalty, or any other league imposed suspension, may not be in attendance at the rink for any team or club related games or practices.
- 34.24** There shall be no discrimination based upon race, ethnicity, gender, religion, or national origin in any event or program conducted under the auspices of the Southern California Amateur Hockey Association.. Alleged violations are to be immediately brought to the attention of the Commissioner by any member of SCAHA or of a member club and the Executive Committee or the penalty review committee shall review any alleged violations of this policy. It should be noted that age and gender would continue to be a factor in determining league programs and policies. In accordance with USA Hockey Rules, any use of racial, religious, ethnic or gender slurs is an automatic game misconduct.

- 34.25** The SCAHA Commissioner shall appoint a penalty review committee, which shall consist of the Deputy Commissioner as chairperson and a minimum of three (3) additional members.
- 34.26** The Penalty Review Committee is empowered to conduct hearings and issue suspensions for game misconduct and match penalties or any infractions of the rules and policies as set forth in the USA Hockey official playing rules, SCAHA Rules and Guidelines and the CAHA Guidelines and in accordance with the USA Hockey official guide.
- 34.27** The Penalty Review Committee shall not impose any suspension extending beyond thirty (30) days from the date of the incident without a full hearing conducted in complete accordance with the current version of the USA Hockey Annual Guide.
- 34.28** SCAHA clubs must appoint a club Penalty Review Committee that consists of a chairperson and at least two (2) members. No suspension of a club member shall be imposed without providing the member the right to a hearing. Any request to a club for a hearing must be submitted to the club in writing within thirty (30) days of the suspension. Failure to provide a hearing requested in writing within thirty (30) days of the suspension shall void the suspension by the club.

## APPENDIX

### SCAHA MEMBER CLUB AGREEMENT

This agreement, made and entered into this \_\_\_ day of \_\_\_\_\_, \_\_\_(year) by and between the Southern California Amateur Hockey Association (hereinafter referred to as SCAHA), a non-profit California Corporation, with its principal place of business to be in the city designated by the current Commissioner, County of \_\_\_\_\_, California, and the \_\_\_\_\_ Amateur Hockey Association (hereinafter referred to as Member Club), a profit, non-profit or incorporated organization with its principal place of business located at \_\_\_\_\_ in the City of \_\_\_\_\_, State of California, Zip Code \_\_\_\_\_ for, and in consideration of the mutual covenants and agreements herein contained. Whereas, SCAHA is the duly authorized representative of the California Amateur Hockey Association (hereinafter referred to as CAHA), which is the affiliate member of USA Hockey, Inc. (hereinafter referred to as USA and, whereas, the Member Club is desirous of association with SCAHA in the interest of assisting SCAHA in the development and control of the sport within SCAHA's geographical jurisdiction, as provided herein, and consistent with the Constitution, By-Laws, Rules and Regulations, and decisions of SCAHA, CAHA and USA Hockey, and the International Ice Hockey Association. Now, therefore, intending to be legally bound hereby, SCAHA and the Member Club hereby mutually covenant and agree as follows:

#### JURISDICTION

SCAHA hereby grants to the Member Club jurisdiction to conduct the delegated affairs of SCAHA, to govern the members of SCAHA (as defined in the SCAHA By-Laws and Rules and Regulations) and to regulate all authorized amateur competition and events in the sport of ice hockey within said club's geographical jurisdiction as hereinafter may be defined and to perform and/or provide any and all authorized services or functions, SCAHA agrees to cooperate and assist the Member Club in the administration and organization of the play of the sport of ice hockey.

#### BY-LAWS AND/OR POLICIES, WHICH MUST BE ADOPTED BY CLUB MEMBERS

The Member Club, in consideration of this agreement, hereby agrees to adopt as official policy and/or By-Laws of its organization, the following:

##### A. BY-LAW #1 - SCAHA PREEMINENCE

\_\_\_\_\_, a Member Club of SCAHA shall abide by and act in accordance with all SCAHA By-Laws, Rules and Regulations, and SCAHA's decisions shall take precedence over and supersede all similar governing documents and/or the decisions of the Member Club in the event of a conflict. Further, the Member Club shall assist SCAHA in the administration and enforcement of the provisions of the Bylaws, Rules and Regulations and the decisions of the Board of Directors of SCAHA within and upon its members.

##### B. BY-LAW #2 - INDEMNITY

\_\_\_\_\_, a Member Club of SCAHA shall indemnify and hold harmless SCAHA, the Board of Directors and each member thereof, the Executive Committee and each member thereof, committees of SCAHA and each member thereof, from any and all liability, judgments, costs, charges, and expenses whatsoever, which is brought, commenced, or prosecuted against SCAHA, or its representatives, for and in regard to any act, deed, matter, decision, or thing whatsoever made, done, or permitted to be done about, or in relation to the local affairs of \_\_\_\_\_, through willful neglect and disregard of the SCAHA By-Laws, Rules and Regulations, and decisions of the Board of Directors and the Executive Committee. The member club must insure that its club, all ice rinks, and any facilities it uses are insured, but only with respect to the operations by or on behalf of sanctioned SCAHA events, games, practices and clinics.

#### PRINCIPLES THAT MUST BE CONTAINED IN MEMBER CLUB BY-LAWS OR OFFICIAL POLICY

The Member Club hereby understands and agrees that the organization, structure, policy, By-Laws, and/or operation of the Member Club shall in no way violate any of the following principles:

**A. MEMBERSHIP**

All members of the Member Club, as a condition of membership in good standing, shall also be required to be members in good standing of SCAHA. All member Clubs must provide electronic contact (e-mail) for the League to communicate in Word and Excel to the Club officers including but not limited to the President, Statistician, Ice Convener and Registrar.

**B. VOTING**

Each member of the Member Club shall be entitled to one vote in the process adopted by the Member Club for the elections of its governing body and that no proxy voting shall be allowed in such election. All members are notified no less than fifteen (15) days in advance thereof.

**C. GOVERNMENT**

The government and authority of the member Club shall be vested in a Board composed of a number of representatives, as determined by the Member Club, selected through a democratic election process, and the officers of the Member Club selected by the members shall include no less than a President, Vice-President, and Secretary. Member Clubs' board shall include a Team Representative from each team registered with the Member Club having full voting rights on all other matters brought to the Board of Directors of the Member Club for a vote.

**D. ANNUAL MEETING**

Any action(s) or policy(s) adopted by the Board of Directors of the Member Club shall be reported to its membership or their duly authorized representatives at least once each year at the meeting called for such purpose with notice of such meeting being given to all members of the Member Club no less than fifteen (15) days in advance of the holding of the meeting which shall be open to any and all members of the Member Club.

**E. PUBLICATION OF BY-LAWS**

The Member Club shall publish and distribute to its members and SCAHA copies of its Constitution, Bylaws and/or any other governing documents and all amendments thereto. Copies shall be available upon request. Evidence satisfactory to SCAHA, shall be provided by the Member Club to SCAHA as a condition of granting continuing affiliation by SCAHA to the Member Club.

**F. TERM**

The term of this agreement shall be for one (1) year, from July 1, 20\_\_\_\_ to June 30, 20\_\_\_\_, and automatically renewed annually thereafter, unless either party shall notify the other of an intention to terminate the relationship herein created no less than sixty (60) days prior to the end of the term provided for above. The foregoing shall apply unless sooner terminated for breach as herein provided.

**G. BREACH**

In the event that a Member Club shall breach any one or more of the terms and conditions of this Agreement or any one or more of the terms, provisions and conditions of the By-laws, Rules and Regulations, and the decisions of the Board of Directors of SCAHA, (which provisions are incorporated herein by this reference as though fully set forth), then SCAHA shall have the immediate right to impose sanctions. Sanctions may include suspension and/or termination of this Agreement.

**H. MISCELLANEOUS**

For the purpose of consistent administration of the Agreement, the following shall govern and control the relation between SCAHA and the Member Club:

**I. NOTICE**

Each party shall annually designate the name and address of its official representative to whom notice shall be given of any and all matters involving SCAHA and the Member Club as provided for this Agreement, or in the Bylaws, Rules and Regulations, or decisions of the Board of Directors of SCAHA. The official representatives of the parties are as follows:

SCAHA Commissioner

Member Club President

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**J. AMENDMENT**

This Agreement is not subject to any addition, alteration, modification, or amendment, unless and upon condition that said addition, alteration, modification, or amendment is in writing, and signed by both parties hereto.

**K. SEVERABILITY**

In the event that any article, section, or clause of this Agreement shall be declared illegal or void by a court of competent jurisdiction, then the article, section, or clause so declared, shall be deleted from this Agreement to the extent that it violates the law, or has been declared void. The remaining articles, sections, and clauses shall remain in full force and effect throughout the entire term hereof.

**L. ENTIRE AGREEMENT**

This Agreement shall be binding upon both parties hereto, and supersedes all other agreements and understandings by and between the parties hereto.

**M. GOVERNING LAW**

This Agreement shall be construed, administered, enforced and interpreted pursuant to the laws of the State of California.

\_\_\_\_\_  
**PRESIDENT, MEMBER CLUB**

\_\_\_\_\_  
**MEMBER CLUB ORGANIZATION**

\_\_\_\_\_  
**SCAHA COMMISSIONER**